

The image shows the exterior of the Helensvale Tavern. The building has a dark grey facade with a prominent yellow sign above the entrance that reads "HELENSVALE TAVERN". To the left, there is an outdoor seating area with blue umbrellas and tables. The scene is surrounded by lush greenery, including palm trees and Bird of Paradise plants. The sky is bright and clear.

HELENSVALE TAVERN

FUNCTIONS AND EVENTS

HELENSVALE TAVERN

8 SIR JOHN OVERALL DRIVE
HELENSVALE QLD 4212

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WELCOME TO HELENSVALE TAVERN

The Helensvale Tavern was opened by the Honourable John Szczerbank 29th September, 1990 and quickly became a meeting place for all locals.

The Tavern is a well presented, contemporary style venue. Internally the Tavern has a modern fitout with a single central bar service area servicing the bistro and sports bar. The kitchen is well located adjacent to the bistro. Renovations were undertaken in 2022 to refresh the furnishings and build a new function and event space. There is access to a drive through bottle shop and two designated smoking areas.

Our mission is to give our customers the ultimate convenience and we offer competitive prices and great service.

The top image shows the interior of Helensvale Tavern, a modern lounge with purple and blue lighting, people at tables, and balloons. The logo 'Helensvale Tavern' is overlaid in white text with a stylized 'H' icon.

HELENSVALE TAVERN

The Band Room has space to suit your event.

A private bar is available offering all your favourite RTD's and bottled beers.

PRIVATE ROOM HIRE

LARGE RESERVATION 10pax +
(semi-private) \$500 minimum spend

SUNDAY - THURSDAY

\$1500 min. spend includes \$500 food and \$500 beverage

FRIDAY - SATURDAY

\$2500 min. spend includes \$1000 food and \$500 beverage
min 100 pax.

VENUE FACILITIES

- Brick walls + high ceilings
- Carpeted floors
- Separate AV system
- Close to Public Transport and Secure Parking
- Private bar and separate entrance

CAPACITY - 400 COCKTAIL | 200 SEATED



OTHER FUNCTION FACILITIES

BISTRO BAR & DECK

For more intimate groups in a shared area or a roped off outdoor / indoor area we can cater to a variety of events.

We are unable to allow personal entertainment in this area but have venue music running throughout. Bar access and QR ordering is available.

CAPACITY - 100 COCKTAIL | 100 SEATED

SPORTS REAR DINING

For larger group events in a semi-private area our rear dining section is bright and air with access to a pool table and smoking area. Personal entertainment is available on certain days as well as access to a microphone if required.

CAPACITY - 100 | 80 SEATED





BEVERAGES

The Helensvale Tavern offers the option of a bar tab, beverage package or drinks on consumption for guests attending private functions.

Our friendly functions team are available to assist in selecting the best option for your upcoming event and include below information for your consideration.

BEVERAGE PACKAGES

Beverage packages are offered in a range of duration and product offerings. Minimum spend and RSA conditions apply to the service of all beverage packages and our friendly functions team are here to assist with the suitability and selection of your preferred package.

BAR TABS

Bar tabs are pre-set amounts for beverage consumption of guests on the evening and can be increased in monetary amounts if necessary throughout the event. Hosts are welcome to select any combination of beer, wine, spirits or cocktail options available to guests on a bar tab basis. Beverage availability and price lists can be provided on request. Minimum spend requirements apply.

CASH BAR

Drinks on consumption basis is available for hosts requesting guests purchase drinks on a cash bar basis throughout the event. Standard and premium offerings can be made available for guests purchase on upon request of our Beverage availability. Minimum spend requirements apply.

BASIC BEVERAGE PACKAGE

2 hours \$40.00 per person

3 hours \$50.00 per person

- Soft drinks and juice
- Bottled Beer XXXX Gold, Stella, Great Northern Super Crisp, SOL
- Sparkling Angus Brut Premium Cuvee, SA
- White Wine Oxford Sauvignon Blanc, Waikerie, SA
- Red Wine Oxford Shiraz, Waikerie, SA

*Some products may be replaced based on availability



Corporate Packages

HIRE OPTIONS

\$200

HALF DAY / UP TO 4 HOURS

\$450

FULL DAY / UP TO 8 HOURS

Our function room offers the perfect space for your next meeting.
Full and half day room hire available.

Room Hire Includes:

- WIFI
- Whiteboard
- 75" smart TV
- Notepads & pens
- Water station
- Tea & coffee station
- Morning / afternoon tea - chef's selection of bakery items



Function Platters

- MINIMUM 8 PEOPLE -

PARTY PASTRY

\$13 PP

Party Pies, Sausage Rolls,
Mini Hot Dogs, Chicken Nuggets,
Served with tomato & BBQ sauce

SANDWICH \$13 PP OR WRAP \$15 PP PLATTER

Assorted Sandwiches or Wraps

HOT SEAFOOD

\$25 PP

Prawn Twisters, Crumbed Scallops,
Tempura Whiting Bites,
Salt & Pepper Calamari
Beer Battered Chips
served with lemon & tartare sauce

PREMIUM SEAFOOD

\$30 PP

Fresh Prawns, Natural & Kilpatrick Oysters
Chilli Mussels, Battered Fish,
Prawn Twisters, Salt & Pepper Calamari,
Thai Fish Cakes
Served with cocktail sauce, lemon & tartare

ASIAN PLATTER

\$13 PP

Mini Dim Sims, Cocktail Samosa
Spring Rolls, Money Bags, Wontons.
Served with soy, ginger and
sweet chilli dipping sauce

GARDEN PLATTER

\$15 PP

Sushi, Vegetable Spring Rolls,
Mushroom Vol au vent,
Feta & Pumpkin Arancini Balls,
Zucchini Bruschetta Bites

GRAZING PLATTER

\$20 PP

Selection of hard & soft cheeses,
Fresh seasonal fruit, Combination of
chargrilled & pickled vegetables,
Sliced gourmet meats & sausages
Water crackers, Grissini sticks

DESSERT PLATTER

\$10 PP

Assorted Desserts
(x 3 varieties)



Canapés

PACKAGE

1

Choose
6 Party Favourites

\$22
per person

PACKAGE

2

Choose
4 Party Favourites
2 Our Favourites

\$28
per person

PACKAGE

3

Choose
3 Party Favourites
3 Our Favourites
2 Something Specials

\$30
per person

PARTY FAVOURITES

- Spring Rolls
- Samosa
- Prawn Twisters
- Gourmet Pies
- Gourmet Sausage Rolls
- Chicken Skewers
- Chicken Wings w/sauce
- Ricotta & Spinach Filo

OUR FAVOURITES

- Mozzarella Sticks w/sauce
- Mini Hot Dogs
- Pulled Pork Sliders
- Southern Chicken Sliders
- Vegetable Sliders
- S & P Dusted Calamari

SOMETHING SPECIAL

- Stuffed Jalapeno Poppers
- Arancini Balls
- Empanadas
- BBQ Pork Buns
- Thai Beef Noodle Salad
- Chicken, Basil & Penne Salad

Buffet Selection

- 10 PAX MINIMUM -

SEAFOOD BUFFET

\$115 per person

Bread Rolls

Chicken and Mango with Cashew Nut
Roast Pumpkin & Rocket Salad
Chicken Maryland

Fresh Atlantic Salmon, salsa verde
Local King Prawns, cocktail sauce
Fresh Natural Oysters, fresh lemon
Moreton Bay Bugs

All served with Roasted Garlic & Thyme Potatoes
Honey Roasted Pumpkin
Medley of Seasonal Buttered Vegetables

BBQ BUFFET

\$50 per person

Bread Rolls
Caesar Salad
Garden Salad
Potato Salad
Minute Steak

Marinated Chicken Skewers
Sauteéd Mushrooms and Onions

ROAST BUFFET

\$50 per person

Bread Rolls
Caesar Salad
Garden Salad

Roast Potato and Pumpkin
Roast Vegetables
Seeded Mustard Roast Beef
Roast Pork with Apple Sauce
Chicken Maryland



Set Menu

2 – COURSE \$30

3 – COURSE \$40

ENTRÉE ~ CHOOSE 2

Bruschetta
Spring Rolls
Calamari

MAIN ~ CHOOSE 3

Crispy Skinned Salmon served with mash and veg
Oven Baked Chicken Breast served with mash and veg
Lamb Shanks served with mash
Grilled Barramundi served with mash and veg
Chicken Schnitzel served with mash, veg and gravy
All main meals are GF

DESSERT ~ CHOOSE 1

Mini Pavlova served with berry coulis and cream
Sticky Date Pudding served with custard and ice cream

FUNCTIONS & EVENTS TERMS & CONDITIONS

1. BOOKINGS & DEPOSIT

All tentative dates not confirmed within 14 days will be made available for alternative bookings. To confirm your booking, a refundable deposit of \$200 is required within 14 days. This deposit will be refunded 2-3 working days after the completion of the function upon Management's satisfactory approval. Any damage incurred to the venue will result in a loss of deposit. Upon payment of your deposit, you are here-by agreeing to the terms and conditions listed within this document for your event at Helensvale Tavern.

2. FINAL NUMBERS

Final numbers and menu selection must be confirmed at least 14 days prior to your function.

3. MINIMUM SPEND

The minimum spend amount is outlined in the descriptions of each space available for booking. Minimum spend may increase during peak periods. In the event minimum spend is not achieved, the balance between the minimum spend and the actual spend will be kept by the Venue.

4. PAYMENT

Payment for the function must be settled 14 business days prior to the function date. Helensvale Tavern accepts payment by cash, Visa, and MasterCard. With prior arrangement, we can accept payment by direct debit or company cheques; however no personal cheques will be accepted.

5. CAKE

You are welcome to bring a cake and store it on the day in our fridge. No cake charge applies, however, a \$2.50 per person cakeage fee applies if anything extra is required regarding the management of cakes. No other food or beverages are to be brought into the hotel without prior approval.

6. RESPONSIBILITY

Upon booking confirmation and deposit payment, you accept financial responsibility for any damage or breakage incurred as a result of yourself and your guests. This includes damage to the hotel itself or equipment hired on your behalf. Helensvale Tavern will not accept responsibility for loss or damage to personal property left within the Hotel during or after the function.

7. CANCELLATION

In the event that a confirmed booking is cancelled with less than one months' notice the deposit is non-refundable. If a confirmed booking is cancelled with greater than one months' notice a full refund of the deposit will be provided.

8. DECORATIONS

The room decorations are entirely up to you, aside from a few simple rules. No decorations are to be applied to any wall without prior approval from management. No confetti or table scatterings are allowed. Helensvale Tavern must be notified in advance of any displays, set- ups, signage, and decorations.

9. BUMP IN / BUMP OUT

For Venue bookings, the space will be available 30 minutes either side of the start and finish time; if you require deliveries to occur outside of these times please advise us prior to your event.

For Band Room bookings, the space will be available to you the morning of your event. If either space is available the night prior to your event, you are welcome to set up in advance with the approval of management. We have limited storage on site, however if you do require to store any items overnight for collection the following day this can be arranged.

Please note, items stored are done so at your own risk; Helensvale Tavern accepts no liability for loss or damage of property.

10. ENTERTAINMENT/PHOTOGRAPHY

The Band Room has a sound system; you can play your own music via a smart device throughout the course of your function at no cost. Alternatively, you may wish to hire a DJ or musician which we are able to assist you with at an additional cost. Approval must be given by Helensvale Tavern for all entertainment. If you are seeking entertainment of an adult nature, this must be approved in writing by Helensvale Tavern Management, and we do reserve the right to refuse any entertainment that we deem to be inappropriate.

11. PERSON UNDER 18 YEARS OF AGE / IDENTIFICATION / RESPONSIBLE SERVICE OF ALCOHOL

Guests under the age of 18 are permitted to be on the Hotel premises when in the company of a parent or guardian but must vacate by 10pm. Organisers of the function will be held responsible for all guests under 18 years. Liquor must not under any circumstances be supplied to a minor. Staff will refuse to serve alcohol to any guests unable to show suitable proof of age identification e.g. – Proof of age card, Driver's License or Passport.

Helensvale Tavern is licensed until 2am Monday-Sunday, however closing time is at the discretion of the manager on duty.

12. CONDITIONS FOR 18ths, 21st BIRTHDAY PARTIES, WEEKEND EVENTS, AND EVENTS OVER 100PAX

Up to 100ppl – Security guard @ \$50 per hour (min 4hrs)
Over 100ppl – 2 Security guards @ \$50 per hour (min 4hrs)
For ticketed events Security guards will be required to monitor internal doors payment for Security is required in full 14 days prior to event.

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Please sign below to acknowledge that you agree to abide by these terms and conditions of the Helensvale Tavern.

SIGN:.....

DATE: / /

CREDIT AUTHORISATION



Credit Card Authorisation Form

Please complete all fields. You may cancel this authorisation at any time by contacting us.
This authorisation will remain in effect until cancelled.

Credit Card Information			
Card Type:	<input type="checkbox"/> Mastercard	<input type="checkbox"/> VISA	<input type="checkbox"/> Discover <input type="checkbox"/> AMEX
	<input type="checkbox"/> Other _____		
Cardholder Name (as shown on card): _____			
Card Number: _____			
Expiration Date (mm/yy): _____			
Cardholder ZIP Code (from credit card billing address): _____			

I, _____, authorise _____ to charge my credit card above for agreed upon purchases. I understand that my information will be saved to file for future transactions on my account.

FAQ:

Am I legally obligated to use credit card authorisation forms?

Credit card authorisation forms are a best practice for merchants. They should be used whenever you take a payment by credit card and the card isn't present.

Why doesn't this credit card authorisation form have a space for CVV?

It's a violation of PCI standards to record a customer's CVV, which is why there isn't a space for it. Whenever a payment is necessary the CVV number will be requested from the customer

Why do I need to fill this in?

Due to ongoing costs and some payments that need to be made following an event, a card is required to be on file as insurance for the venue against damages or additional expenses. No charges will be made without prior notification to the customer.